



# StenoCast RED

(Refresh-Enabled Device)

## CLIENT MANUAL



StenoCast Wireless Realtime Systems  
[www.stenocast.com](http://www.stenocast.com)

## **REGULATION INFORMATION**

The StenoCast Ez Receiver must be installed and used in strict accordance with the manufacturer's instructions. This device complies with the following radio frequency and safety standards.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

- (1) This device may not cause harmful interference.
- (2) This device must accept any interference received, including interference that may cause undesired operation.

## **Federal Communication Commission Interference Statement**

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the antenna.
- Increase the separation between the equipment and the receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Installation and use of this Wireless LAN device must be in strict accordance with the instructions included in the user documentation provided with the product. Any changes or modifications (including the antennas) made to this device that are not expressly approved by the manufacturer may void the user's authority to operate the equipment. The manufacturer is not responsible for any radio or television interference caused by unauthorized modification of this device, or the substitution of the connecting cables and equipment other than manufacturer specified. It is the responsibility of the user to correct any interference caused by such unauthorized modification, substitution or attachment.

Manufacturer and its authorized resellers or distributors will assume no liability for any damage or violation of government regulations arising from failing to comply with these guidelines.

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## Thank you

Thank you for purchasing the StenoCast RED Wireless Realtime System featuring Bluetooth wireless technology. The StenoCast RED creates a wireless connection between the Court Reporter's laptop and up to seven client laptops.

### StenoCast Ez USB Receiver

#### FEATURES

- Support for Microsoft Windows 98, 2000, Windows 2000SE, Windows XP and Vista
- Easy operation and setup

#### SYSTEM REQUIREMENTS

- Computer: IBM PC or Compatible
- Operating System: Microsoft Windows 98, 2000, Windows 2000SE, Windows XP, or Vista

# Installing the Driver for your StenoCast USB Ez Receivers

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Before your first use of a StenoCast USB Ez Receiver, you must install the driver. There are two methods to do so:

- 1) Insert the StenoCast CD into your computer. The CD will run automatically and install the driver. **Vista Users:** You will receive a prompt to allow “**dpinst.exe**” to continue. Please press “Continue.” Once the driver is loaded (*your computer's CD drive will start spinning and then it will stop, usually in less than one minute*), you can then insert the StenoCast Ez Receiver into your computer's USB port.

Please proceed to Step 3 for instruction on checking the COM port number assigned to your Ez Receiver.

OR

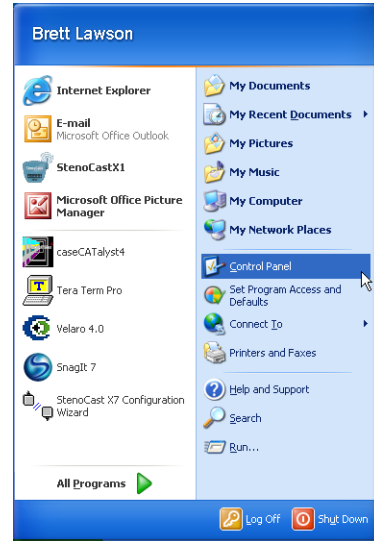
- 2) The court reporter will email you a link for the USB Ez Receiver's driver. If you have an internet connection, the court reporter can email that link to you, in which case you simply click on the driver link supplied by the court reporter. The driver is then installed automatically. Please proceed to Step 3 for instruction on checking the COM port number assigned to your Ez Receiver.

- 3) After installing the driver using either Method 1 or Method 2 above, go to \*Device Manager and look under “Ports” to determine what COM port the Ez Receiver was assigned to. It will be entitled either “StenoCast Ez (blue)” or “StenoCast Ez (red)” followed by the COM port number. Jot that COM port number down and then enter that number in your litigation-support software's incoming realtime settings.

# Discovering what COM port in Device Manager has been assigned to your StenoCast USB Ez Receiver

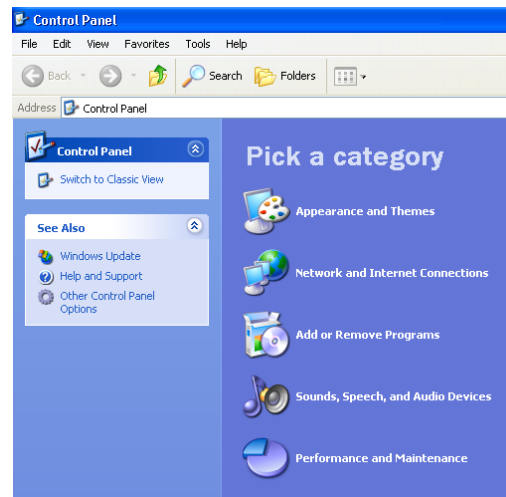
## Step 1:

From the desktop of your computer click the Start button. Then select the Control Panel. If you are using Windows 2000, click Start, select Settings, and then select Control Panel from the menu.



## Step 2:

Once in the Control Panel, make sure that the Control Panel is in classic view. If your Control Panel looks like the picture to the right, then select “**Switch to Classic View**” from the menu on the left.



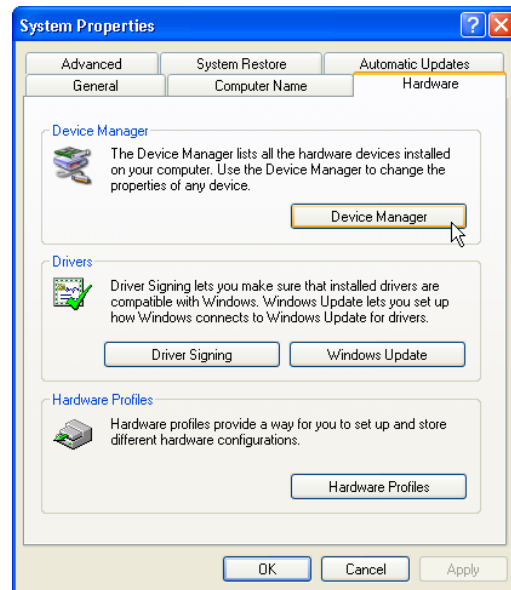
**Step 3:**

Double-click the System Icon



**Step 4:**

Once the System Properties window opens, click the Hardware tab then click the Device Manager button.



**Step 5:**

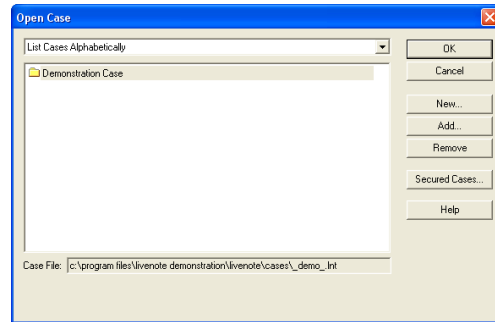
Once in the Device Manager, click the plus sign next to the ports section to expand the tree. Then find the listing for **StenoCast Ez (blue)** or **StenoCast Ez (red)**. Once you have found the COM port for your StenoCast Ez USB receiver, jot it down, as this is the COM port number you will use in the client's litigation-support software.

For instructions on setting up specific litigation-support software, please find the software listed in the index on page 3 and proceed to the appropriate section.

# LiveNote Configuration

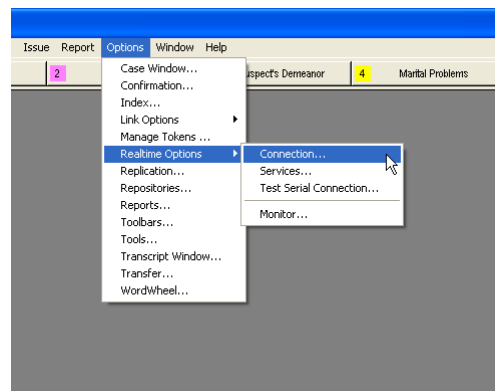
## Step 1:

Open your LiveNote program.  
Then **Select the current case you are working on or create a new one if you wish.**



## Step 2:

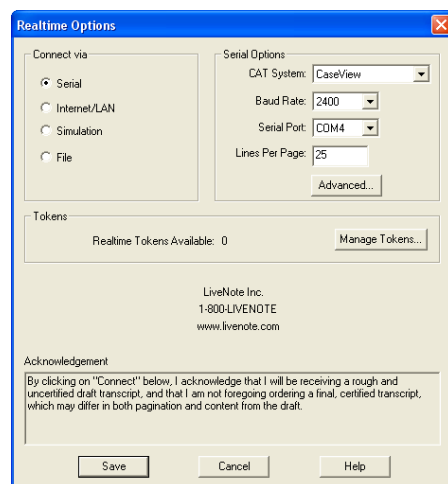
After selecting a case or creating a new one, you will arrive at the main LiveNote screen. From the menu at the top the screen **select Options> Realtime Options> Connection...**



## Step 3:

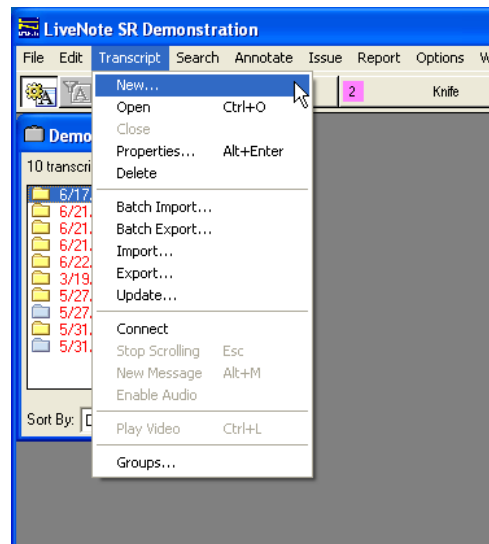
You should now see the Realtime Options window. Set the serial port setting to the **Com port you noted earlier in previous section (page 6)**. Make sure the **baud rate** is set at **2400** and the CAT system is set to **CaseView**.

When you have completed adjusting the settings, click **Save** at the bottom of the window. You are now configured to connect to the Reporter's computer using LiveNote. Proceed to the next step for connection instructions.



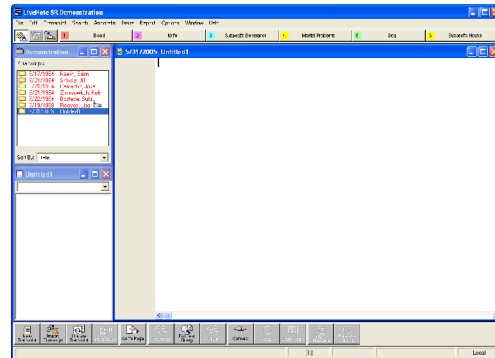
#### Step 4:

To start viewing Realtime in LiveNote open the **Transcript Menu** at the top of the LiveNote main screen. Then select a new transcript or open existing one if you wish.



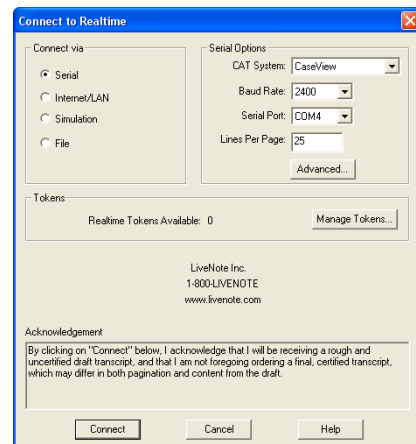
#### Step 5:

After selecting a new transcript you should see a blank window with the transcript name at the top. Now click the **Connect** button at the bottom of the screen.



#### Step 6:

You should now see the Connect to Realtime window. Glance at the settings to make sure they are what you chose earlier. Once you have confirmed the settings, click the **Connect** button at the bottom left of the window. You should now be connected to the StenoCast RED.



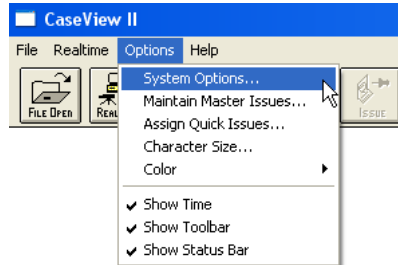


# CaseView II Configuration

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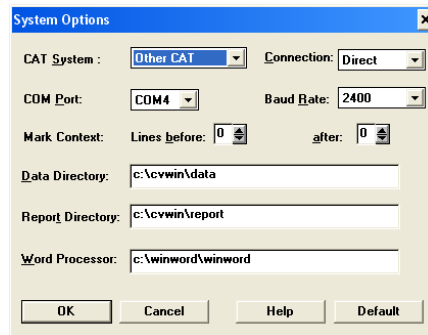
## Step 1:

Open your CaseView II program. Then click on the **Options** tab at the top of the screen. Then select **System Options...**



## Step 2:

You should now see the **System Options** window. Set the Com port setting to the **Com port you noted earlier in the previous section (page 7)**. Make sure the baud rate is set at 2400 and the CAT System is set to whatever Realtime software the Court Reporter is using. You are now configured to connect to the Reporter's computer using CaseView II. Proceed to the next step for connection instructions.



## Step 3:

To start viewing Realtime in CaseView II, click the Connect button in the upper left hand area of your screen. You should now be connected to the StenoCast RED.



# Bridge II Configuration

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## Step 1:

Open your Bridge program.  
Then Click on the Setup button  
in the top left area of the screen.

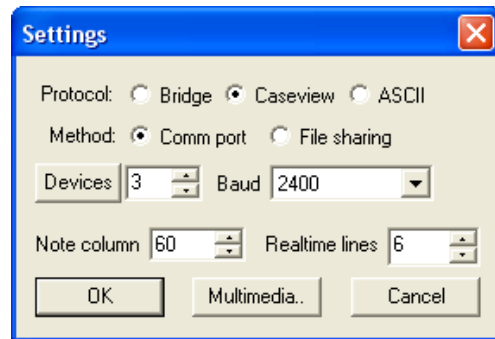


## Step 2:

You should now see the **Settings** window. Set the Com port setting to the **Com port you noted earlier in the previous section (page 6)**.

If the reporter is sending their transcription with the “Refresh” capability, then select the Bridge Protocol and set the baud rate to 38,400. If not, then set the baud rate at 2400 and the Protocol to Caseview/Livenote/Summation.

You are now configured to connect to the reporter's computer using Bridge. Proceed to the next step for connection instructions.



## Step 3:

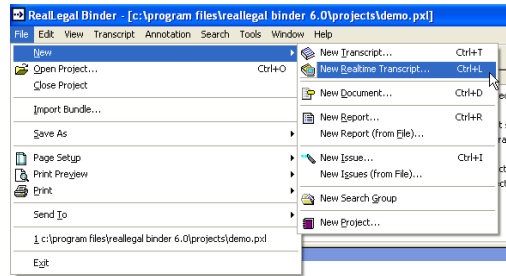
To start viewing Realtime in Bridge, click the Connect button in the upper left area of the screen. You should now be connected to the StenoCast RED.



# Real Legal Binder Configuration

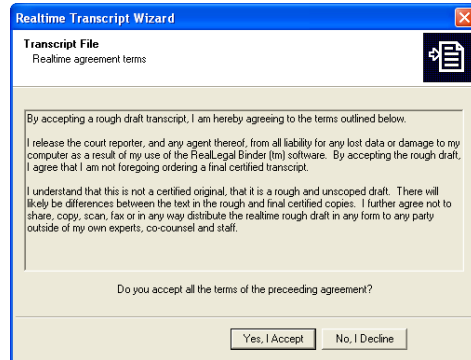
## Step 1:

From the default screen open the **File** menu in the top left corner of the screen. Then select **New>New Realtime Transcript**. Or you may hit **Ctrl+L** as a shortcut.



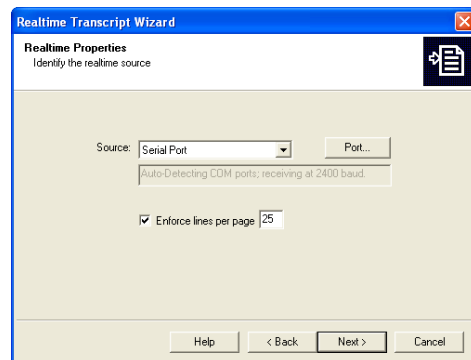
## Step 2:

Once you have selected a New Realtime Transcript, you will see the **Realtime Transcript Wizard** window. The first step in this process is the Realtime Agreement Terms. Once you have read the terms, click on the **Yes, I Accept** button.



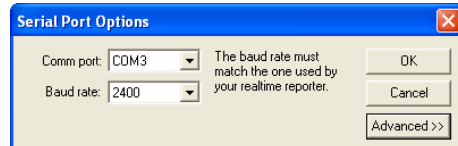
## Step 3:

The next window to come up will be the **Identify the Realtime Source** window. Make sure the **Source** displayed says **Serial Port**. Then **Click** on the **Port** button to Check your settings.



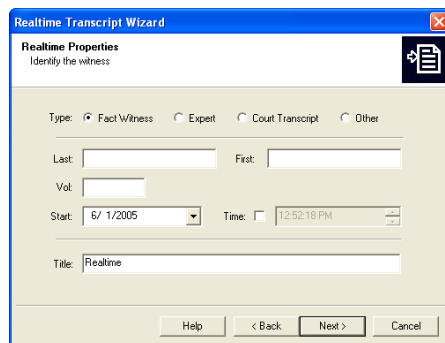
#### Step 4:

At the Serial Port Options window **select the Com port you noted earlier in the previous section (page 6)**. Also make sure the **baud rate** is set at **2400**. Once you have confirmed these settings, click **OK** to exit the window. Then click **Next** from the Identify the Realtime Source window.



#### Step 5:

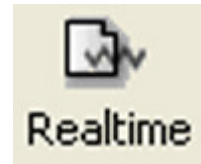
The next window you see will be the **Realtime Properties—Identify the witness** window. Input any relevant information if you wish and then click **Next**. You will now be receiving wireless realtime from the StenoCast RED.



# Summation Configuration

## Step 1:

From the default screen Click the **Realtime** button near the top of the window.



## Step 2:

You will now see the File Name for Realtime Transcript window. Give the Transcript a file name, then click **OK**.

A dialog box titled "File Name for Realtime Transcript". It contains three input fields: "File Name:" with "SumTest", "Description:" with "[Draft of] SumTest", and "Initial Page#:" with "1". Below these is a "Warning:" section with text: "This is not a certified original. It's a rough and unscoped draft. There will likely be differences between the text in the rough and final copies. There could be differences in pagination and location of text relative to that in the final." At the bottom are "OK" and "Cancel" buttons.

## Step 3:

You will now see the first Summation Connection Wizard window. Click **Next** at the introductory window.

A window titled "Get Connected!". It features a graphic of a triangle made of smaller triangles on the left. The text on the right says: "Welcome to the Realtime Setup Wizard, the easy way to get connected to the Court Reporter's Realtime Computer. You can use this wizard to set up and test the connection with the Realtime computer or run a simulation. Click Next to continue." At the bottom are "< Back", "Next >", and "Cancel" buttons.

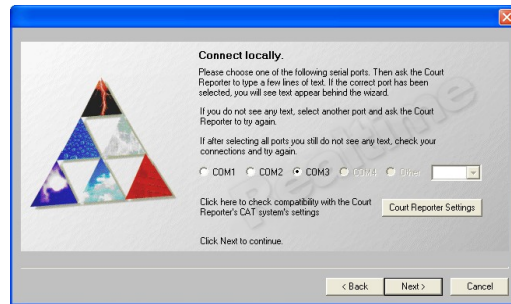
## Step 4:

You will then see the Setup Options window. Select **I want to connect locally to the Court Reporter's Realtime Computer**. Then click **Next**.

A window titled "Setup Options". It features the same triangle graphic on the left. The text on the right says: "The Realtime Setup Wizard provides you with two setup options. The option you choose depends on whether you want to (1) connect locally to the Court Reporter (2) try a demonstration of Summation Realtime using a simulated transcription. Click the task you want to perform, and then click Next." Below this are two radio button options: "I want to connect locally to the Court Reporter's Realtime Computer" (which is selected) and "I want to try a demo of Realtime using a simulated transcription". At the bottom are "< Back", "Next >", and "Cancel" buttons.

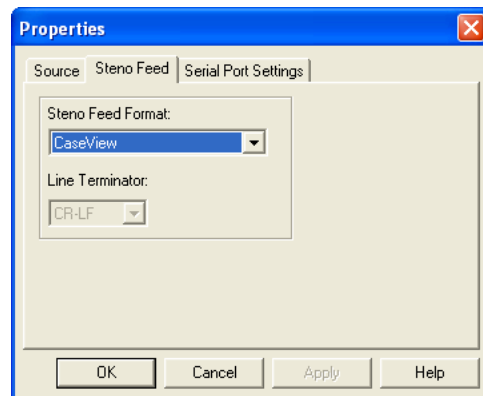
### Step 5:

Next you will see the Connect locally window. Then **select the Com port you noted earlier in the previous section (page 6)**. Next, click the **Court Reporter Settings** button.



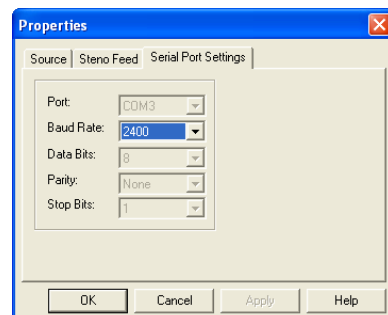
### Step 6:

In the Properties window click the **Steno Feed** tab. Then **select CaseView** as the Steno Feed Format.



### Step 7:

Next, click the **Serial Port Settings** tab. Then **select 2400** for the Baud Rate. Click **OK** to save the settings.

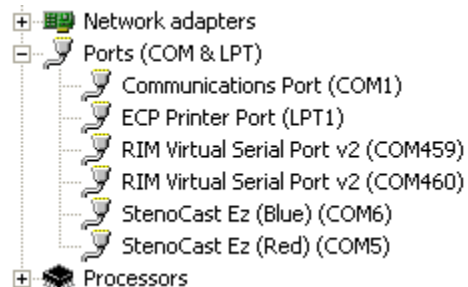


# How to Change an Assigned COM Port Number

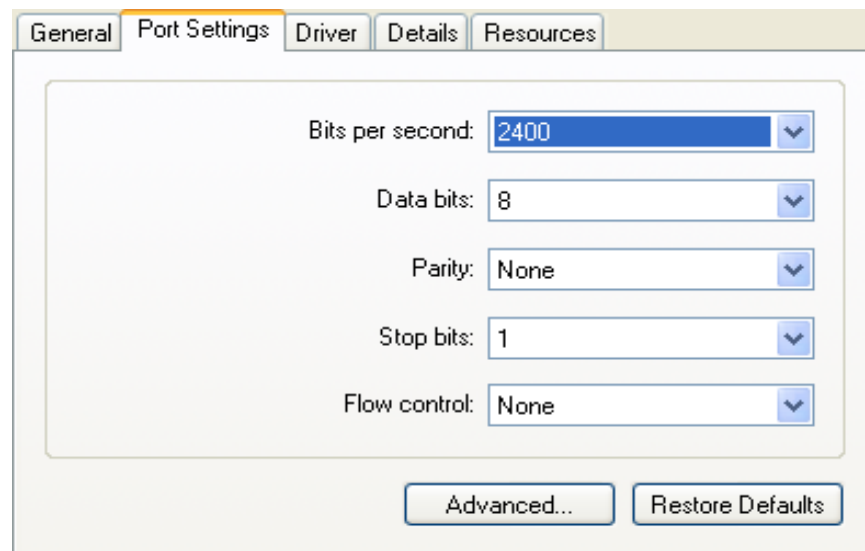
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Go to Device Manager / Ports

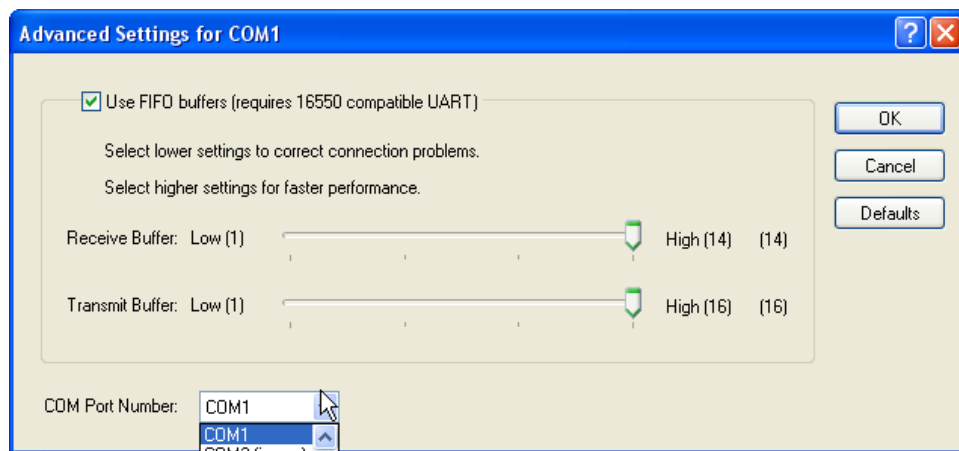
Double click on the port you would like to assign a different COM port number to.



Select the Port Settings tab, and then click Advanced



At the bottom of this window you will see COM Port Number and a drop-down menu with a COM port listed. Select a COM number (lower numbers are better) and then click OK. You may then receive a warning message. Click Yes that you would like to continue.





## How to View Device Manager when you are “Locked Out”

Click on the Start button, and then click Help and Support.

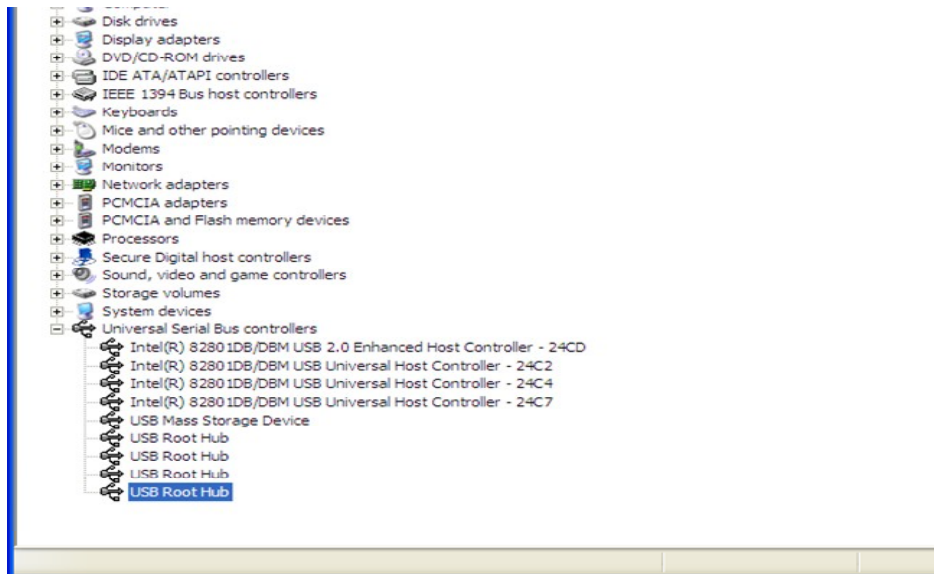
In the upper left corner you should see a Search box. Type in “Device Manager” and click the arrow.

When the search results are displayed, in the left column under the heading Overviews, Articles and Tutorials, at the bottom you will see “Device Manager.” Click on “Device Manager.”

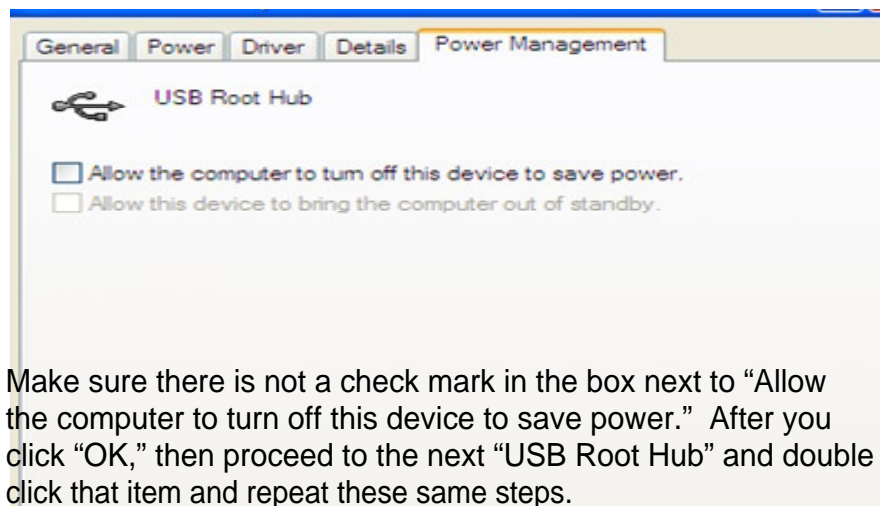
When the results are displayed in the main pane, you can then click on “Open Device Manager.”

# Power Management USB

## Turn off USB power saving mode



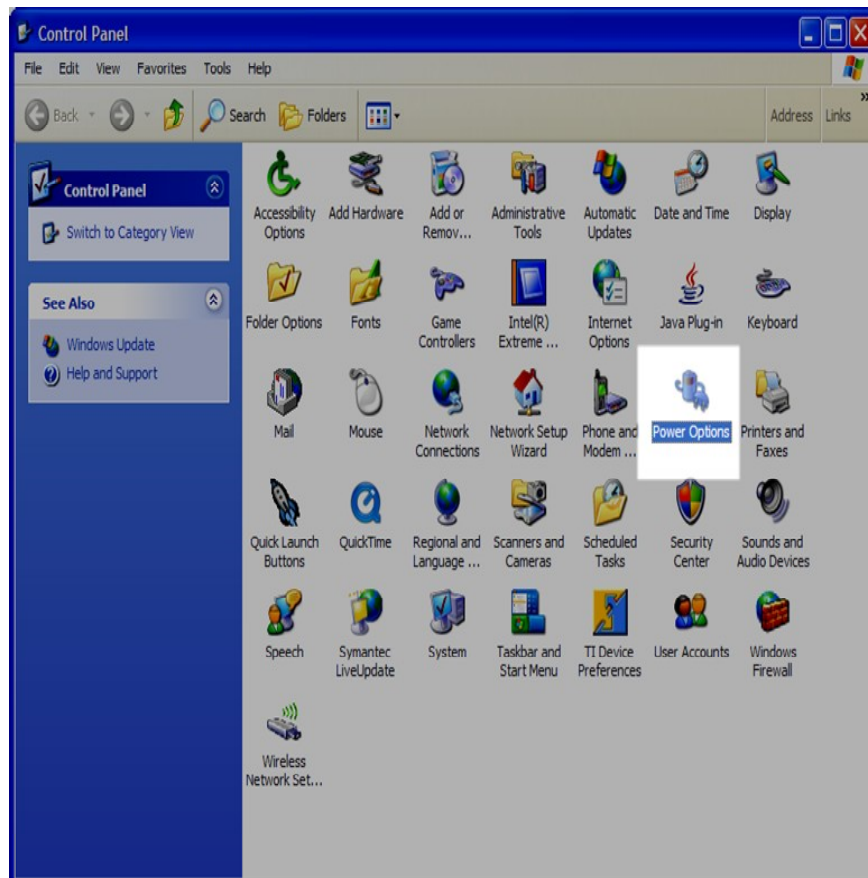
Go to Device Manager. Scroll down to Universal Serial Bus controllers. Click on the plus (+) sign. Starting at the bottom, double click on USB Root Hub.



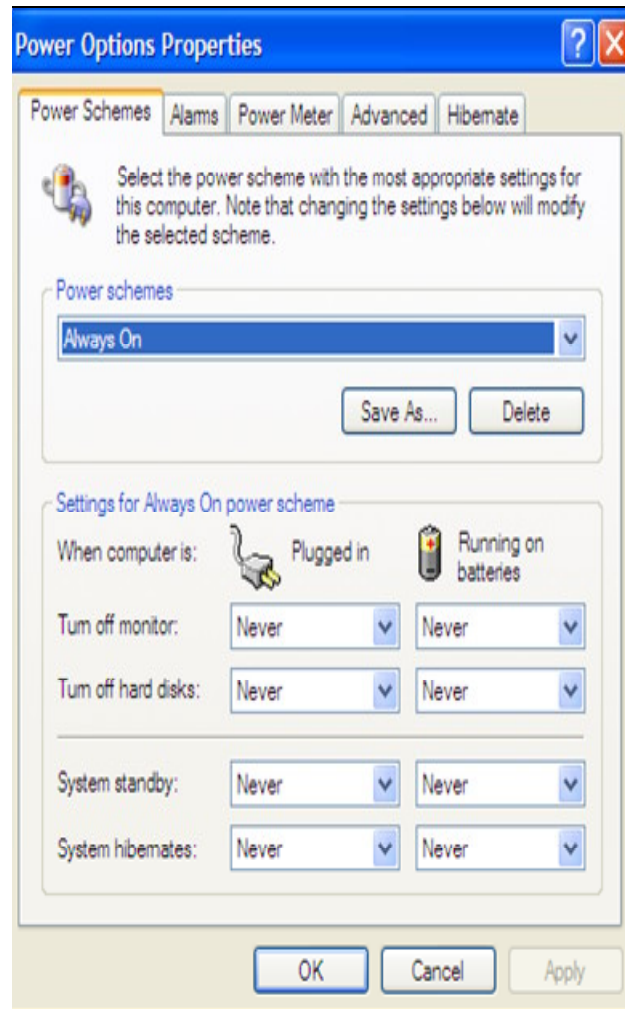
Make sure there is not a check mark in the box next to “Allow the computer to turn off this device to save power.” After you click “OK,” then proceed to the next “USB Root Hub” and double click that item and repeat these same steps.

# Power Management: Laptop

Turn off power saving features



In the Control Panel double click the Power Options icon.



Make sure the Power schemes is set to "Always On," and the Settings for Always On power schemes are all set to "Never."